

**NORTHERN MICHIGAN REGIONAL ENTITY  
PROVIDER NETWORK MANAGERS MEETING  
10:00AM – FEBRUARY 11, 2020  
VIA MICROSOFT TEAMS**

<b>ATTENDEES:</b> Kari Barker, Mark Crane, Lynne Fredlund, Kacey Kidder, Pat Kozlowski, Lani Laporte, Mary Martin, Trish Otremba, Chris VanWagoner, Jen Whyte, Jessica Williams, Carol Balousek
<b>ABSENT:</b> Brian Babbitt, Mary Dumas, Chip Johnston, Tracy Rosinski

INTRODUCTIONS

Chris welcomed committee members and attendance was taken.

REVIEW OF PREVIOUS MINUTES

It was noted that Jen Whyte should have been listed among the attendees.

**MOTION MADE BY KACEY KIDDER-SNYDER TO APPROVE THE NORTHERN MICHIGAN REGIONAL ENTITY PROVIDER NETWORK MANAGERS MEETING MINUTES FOR JANUARY 14, 2020 AS AMENDED; SUPPORT BY LYNNE FREDLUND. MOTION APPROVED BY CONSENSUS.**

Chris responded to the January Action Items. The revised Professional Group template was uploaded to ShareFile. The Specialized Monitoring Review tool will be discussed under a later agenda item.

BOILERPLATE SERVICE AGREEMENT(S)

**CLS/Respite**

Lani asked about whether Respite Camps are covered by the Agreement. She added that (respite) camp contracts have specific requirements but are generally a very short contract (3 pages vs. 21 pages); North Country uses 3 different types of respite contracts. Chris asked Lani to share the contract templates with the group; he will solicit feedback from Chip. Lynne commented that all Northeast Michigan's respite providers are short-term and predominantly family, although crisis residential provides some respite. She asked whether both service types can be included in the crisis residential contract. Chris responded that respite services billing codes could be included in a residential contract but would like to revisit and get Chip's thoughts. Chris indicated that he would like to review requirements on using new boilerplate for smaller "Mom and Pop" respite providers after the meeting and make a final decision.

**Begin Private Residential Agreement (PRA)**

It was noted that the boilerplate includes much the same language as the professional and individual group. Home and Community Based Services references were updated throughout the document; Section XI(E) was added. Section XVII(D) was added in response to federal requirements for electronic visit verification (EVV). Exhibit H, "HIPAA" will be removed for FY21 contracts.

Lynne asked for what provider this Agreement will be used. Kacey responded it is used for per diem CLS and/or unlicensed living arrangements, such as semi-independent living arrangements (SIP). Lynne asked for clarification between the use of this contract and the CLS contract. This contract would be used for individuals living on their own who receive CLS

services. Chip sent clarification via email that the PRA/SIP contract came about because of H0043 and the interplay with In-Home Help. In the future when H0043 is eliminated and we go back to H2015 for CLS the CLS/Respite contract may be used.

Lani, referred to Section XII, "Staffing and Training Requirements," asking how to calculate the staffing ratios. Chris explained how the ratio is calculated in "Exhibit C" of the Agreement. Lani voiced opposition to including Client names in the Exhibit. Chris allowed leeway with what to include in the Exhibit. Mark noted that the Contract would need amending anytime a client is added to or removed from the services. Pat and Kacey responded that they do execute frequent amendments. Lani noted that amount/frequency/duration is authorized in PCE and furnished to the provider.

Lani asked the Committee, for those that do not list the individuals in the Contract, what is the expected staff-to-consumer relationship for CLS? Mark responded that Northern Lakes looks at the number of authorized hours per service code. Lani continued that the H0043 billing rate is based on staffing needs (individual time vs. shared time per consumer as authorized through the IPOS.) Mark advised taking the medical necessity for each individual and adding the authorized hours for the number of individuals in the home (not so much a staffing ratio.) Mark added that one CLS fee is for 1:1 fee, a separate rate is used when staff is working with more than one individual.

→ ACTION ITEM: Chris will follow-up with Chip regarding what to include in Exhibit C and the best manner to calculate staffing ratios.

### INPATIENT CONTRACTS

An update was given on the status fully executed contracts with War Memorial.

Chris asked whether there was anything additional needed from NMRE regarding Harbor Oaks. The Macomb County CMH lifted the suspension on referrals to the hospital on February 7<sup>th</sup>. AuSable Valley, Northeast Michigan, and Northern Lakes do not intend to contract with Harbor Oaks.

Chris received an email from Mark regarding current issues at BCA Stonecrest (lack of discharge planning, unreturned phone calls, etc.) Chris proposed sending notification to the local CMH to request site review information. Mark agreed. Trish noted that AuSable valley conducted a review last summer.

### PROVIDER LISTS

Lynne requested an extension of the March 2<sup>nd</sup> timeline as Northeast Michigan is updating its webpage. Chris will reach out to Lynne at the end of the month. Lani said North Country may not have the machine readable implemented by the due date. Chris agreed to work with the CMHSPs, noting that the Provider Lists are a contractual requirement.

### SPECIALIZED RESIDENTIAL MONITORING

This topic was placed on the agenda as a follow-up from the January meeting. An Annual Review schedule is due to MDHHS October 31<sup>st</sup>. The Statewide Monitoring Reciprocity Workgroup has until April 1<sup>st</sup> to assign providers in different regions to the PIHPs to review.

The Monitoring Tool has not been distributed to date. It will not be used until after reciprocity has started; likely FY21.

→ ACTION ITEM: Chris will reach out to Carolyn Watters for the monitoring reciprocity review tool and then share it with the Committee.

It was noted that The PIHP Reciprocity Workgroup will continue to develop statewide standardized provider performance monitoring standards and system for reciprocity. Near future efforts will likely be focused on Autism/ABA providers and/or Substance Use Disorder provider systems.

#### OPEN DISCUSSION

- Chris has scheduled a visit to AuSable Valley and North Country; others will be scheduled soon.
- The next round of HCBS surveys will begin in late February or early March.
- Trish reminded the Committee that the Statewide Contract meeting will be held on March 5<sup>th</sup> in West Branch.
- Mark asked for Chris's thoughts about Director Gordon's System Redesign proposal. A brief discussion ensued regarding the new intentions to integrate care, care coordination, lack of SUD services included in the proposal to date, implementation timeline, and the many unknowns. A Community Forum is scheduled for February 21<sup>st</sup> at Kirkland Community College in Grayling. Attendance was encouraged.

#### NEXT MEETING

The next meeting was scheduled for March 10<sup>th</sup> at 10:00 via Microsoft Teams.