

**NORTHERN MICHIGAN REGIONAL ENTITY
PROVIDER NETWORK MANAGERS MEETING
10:00AM – MAY 12, 2020
VIA MICROSOFT TEAMS**

ATTENDEES: Brian Babbitt, Kari Barker, Mark Crane, Mary Dumas, Lynne Fredlund, Chip Johnston, Kacey Kidder-Snyder, Pat Kozlowski, Eric Kurtz, Lani Laporte, Mary Martin, Trish Otremba, Chris VanWagoner, Jessica Williams, Carol Balousek

ABSENT: Larry Patterson, Tracy Rosinski, Jen Whyte

INTRODUCTIONS AND ADDITIONS TO AGENDA

Attendance was taken and Chris shared that the meeting was being recorded.

REVIEW PREVIOUS MINUTES

The April 14, 2020 minutes were included in the meeting materials and approved by consensus.

FOLLOW-UP ON CMHSP SITE VISITS

Chris mentioned his visit to AuSable Valley; he read from an email from Mary Martin that provided feedback. Under discussion points, Mary listed:

- 1) Vague communications regarding standards and requirements (training reciprocity, specialized residential monitoring, spreadsheets in ShareFile/Teams, terminology, overlap between compliance and Contracts, State requests for issues, COFR agreements)
- 2) No shared learning or experiences from other CMHSPs in the region (lack of responses, different roles, information vs. interpretation vs. opinion)

Chris will begin to address these concerns during the monthly Provider Network Managers meetings. Lynne commented that, historically, information has been shared with the CMHSPs without any clear guidance or expectations. Once COVID-19 related restrictions lift, Chris will schedule visits with the other CMHSPs.

BOILERPLATE' SERVICE AGREEMENT(S)

Review/Finalize Independent AFC Placement Type A & B

Chris created a file in the PNM Teams channel that contains Contract boilerplates and review dates.

Crisis Residential

Chip gave an overview of the intended use of the Boilerplate (Medicaid Provider Manual service and licensing requirements around staffing levels, etc.) Trish cautioned the others that Hope Network has opened a cooccurring unit that lumps in detox; only use proper mental health codes. Lani asked whether the Contract applies to both children and adults; Chip responded that it can, but he would need to double check that it includes the specific language about restrictions for smoking around children. Chip referred to the language "Adult and Children Protective Services" under part B of section XX "Health and Safety of Consumers; Recipient Rights and Consumer Grievance Procedures." Lani asked for clarification regarding the removal of HIPAA language discussed previously for FY21 Contracts. Chip replied that the Business Associate Agreement that was an attachment to the Contract was added as a result of the last MDHHS

audit; the argument was made that a BAA is not needed unless there is no Contract and there is no exchange of funds (just exchange of information). The Contract is much more detailed and specific; therefore, the BAA Attachment should be deemed redundant and unnecessary. The State was emphatic that it be included. The issue came up again in 2019; the decision was made to remove the Attachment for FY21. Some of the language that was included in the BAA Attachment was added to the body of the Contract, including newer HIPAA compliance language (Section XXI "Establishment, Retention and Access to Consumer Records, Release of Consumer Information and Confidentiality, parts C and D).

Future Boilerplate Review

Chris is creating a Q&A list for future discussions (lease agreements, single-case agreements, COFR agreements, etc.) in collaboration with Chip. The inpatient Contract boilerplate will be reviewed in June. Chip expressed that one item that was highly debated in the inpatient contract was why "solvency" was included; inpatient providers wanted to remove the section. More discussion will occur next month.

INPATIENT CONTRACTS

The McLaren Contract was included in the meeting materials sent on May 8th in track changes format. The requirement for dual signatures (McLaren Bay Region and McLaren Physician Partners) was discussed. Chip suggested that clarification be obtained regarding which entity holds primary authority (>50%); he also advised getting a copy of the partnership agreement. Mary Dumas commented that the physicians' group is technically a subcontract. A rate increase request from \$866.25 to \$950 (9.67%) per diem was requested; Operations Committee will review during its May 19th meeting.

Disclosure of Ownership requirements were discussed. If McLaren Bay Region insists on the dual signatures, DOOs will be needed for both entities. The Boards agreed to review the current DOO to see what information was included. Chris clarified that NMRE will not be collecting DOOs as NMRE is not a party to inpatient Contracts (other than HRA Agreements).

Chip reported that he is on a workgroup with Milliman and MDHHS. CLS is moving from a day rate code (H0043) to a 15-minute unit code (H2015). The workgroup identified that day rates varied significantly. For respite services, the question of breaking up the day rate (H0045) into overnight billing code and 15-minute units with modifiers, etc. Chip notified the workgroup that he needed to think about it; the change may be overly complicated for family respite providers (15-minute units up to 9:00PM, then overnight, etc.) Chip asked Centra Wellness staff to develop a summary report; he requested input from the PNM Committee for submission on May 23rd.

Chris announced that Forest View has a new Contract manager, Megan DeJong; he will update the contact sheet. She requested two copies of each Board's Contract. Lani expressed that she sent Contracts in December and March and received nothing back. Lynne added that Northeast Michigan also sent Contracts and received nothing back. Chris requested copies of all executed inpatient Contracts.

PROVIDER LISTS

Chris requested that Northeast Michigan add a review date which Lynne agreed to do. The NMRE's Provider list will include only those Providers with which the NMRE has a direct Contract arrangement.

CONTRACT SOFTWARE UPDATE

The Agiloft software demo was discussed. The NMRE planning to pilot the product; NMRE will likely implement the full version at some point. PCE held a presentation of its module on April 27th; Chris will forward the slides to the group. Northern Lakes is moving forward; weekly conference calls are occurring to discuss its needs from the software.

COVID-19 UPDATE

Chris referred to the Governor's Six Phase Reengagement Plan. The current telemed services code chart was added to Microsoft Teams files. A \$2/hour direct care wage increase for April 1st through June 30th is being put in place, though some clarification is needed. Funding for the increase is expected in June payments.

OPEN DISCUSSION

Mary Martin spoke about Compliance and HIPAA training videos created by AuSable Valley; they are posted on the organization's website.

Lynne announced that Northeast Michigan created a COVID-19 explanation video that has been posted on its website.

Trish asked about each organization's return to work timeline. It was noted that Michigan is currently in Phase Three of the Six Phase Plan.

- **AuSable Valley** – Staff is planning to work remotely when possible through June.
- **Centra Wellness** – Non-essential staff is being brought back (from layoffs) on a limited basis. The timeline for all staff to return to the office is likely Phase Four.
- **North Country** – Plans are to return to face-to-face operations while observing social distancing when the state moves into Phase Four.
- **Northeast Michigan** – Staff is planning to work remotely through July or August or until the State enters Phase Five; Lynne noted that some staff who had been laid off might be brought back prior to resuming onsite operations.
- **Northern Lakes** – A reintegration committee has been established; staff will be brought back in increments after the Emergency Order is lifted.
- **NMRE** – Staff is planning to return to working onsite at the end of May.

NEXT MEETING

The next meeting was scheduled for 10:00AM on June 9, 2020 via Microsoft Teams.

It was noted that the next meeting of the State Contractor's group was planned to occur during the Improving Outcomes conference; the conference has been moved to August. It is unclear if a meeting will occur before then.